

NAAC for Quality & Excellence

PEER TEAM REPORT
ON
INSTITUTIONAL RE-ACCREDITATION OF THE
SHIVPRASAD SADANAND JAISWAL COLLEGE
ARJUNI- MORGAON, MAHARASHTRA

Visit Dates: 3rd March-5th March 2014



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
(An Autonomous Institution of University Grants Commission)
NAGARBHAVI, BANGALORE - 550072

**PEER TEAM REPORT
ON
Institutional Re- Accreditation
Shivprasad Sadanand Jaiswal College
Arjuni-Morgaon, Maharashtra**

Section I: (GENERAL INFORMATION)

- 1.1. Name & Address of the Institution Shivprasad Sadanand Jaiswal College,
Arjuni- Morgaon-441701,Gondia
Maharashtra
- 1.2. Year of Establishment 1990
- .3. Current Academic Activities of
the Institution (Numbers)
- Faculties/Schools Arts, Science & Commerce
 - Departments/Centres 15
 - Programmes/Courses offered UG: 03, Any other : 02
 - Permanent Faculty Members Regular-27, Temporary-03
 - Permanent Support Staff 12
 - Students 854 (Boys:332, Girls:521)
- 1.4. Three major features in the institutional context (as perceived by the Peer Team)
- The institution is catering to the needs of Tribal and economically backward students.
 - More than Fifty percent of students are girls.
 - The college has implemented some of the recommendations of the Peer Team made at the First Accreditation.
- 1.5. Dates of visit of the Peer Team 3rd March-5th March.2014.
(Visit Schedule is Attached)
- 1.6. Composition of the Peer Team which undertook the on-site visit
- Chairman :** Prof J K Mohapatra
Former Vice Chancellor
Berhampur University
Berhampur-760007,Orissa

Member Coordinator Prof D Chandra Sekhara Reddy
Former Professor, Dept. of Fishery Science
and Aquaculture, S V University, Tirupati

Member Dr Gopalkrishna S Bhat, Principal, Dr A V
Baliga College of Commerce and BBA and
PG Center for Studies in Commerce, Kumta-
581343, Uttar Kanada, Karnataka

NAAC Officer: Dr Ganesh Hegde, Asst. Advisor,
NAAC, Bangalore, 560072

Section II: CRITERION-WISE ANALYSIS

2.1. Curricular Aspects

2.1.1 Curricular Planning and Implementation :

- Academic programs and courses are in tune with the vision, mission and the objectives of the college.
- Two Teachers of the college are in the BOS of the University and has contributed to the planning and development of the courses. Teachers have contributed to the fine-tuning of the syllabus for the certificate courses in Communicative English and Tourism.
- Academic calendar of the University is followed and courses are completed as per schedule. Teachers should submit course completion certificate every month.

2.1.2. Academic Flexibility

- Annual system is in vogue for BA and BCom courses. BSc is in Semester mode. Introduction of Semester- CBCS for all courses should be a priority.
- Adequate course combinations are available. In the post Accreditation period one- Programme- BSc and Two certificate courses have been introduced. More courses particularly in inter-disciplinary fields can be offered.
- A center of YCM Open University functions from the college and offers two UG courses. Providing option to student to undertake parallel course in DE mode may be explored.

2.1.3 Curriculum Enrichment :

- Two certificate courses are offered. Some other career utility courses should be offered for capacity building.
- .A mechanism should be there to analyse the

feedback of the stake holders to enrich the curriculum and to empower the students.

2.1.4. Feedback System :

- Feedback from students on curriculum be collected in a structured manner.
- Feedback from alumni and parents need to be collected in a formal way.
- Teachers those who participate in BOS of the University give feed back in developing and designing the curriculum.

2.2. **Teaching-Learning & Evaluation**

2.2.1. Student Enrolment and Profile :

- The institution admits students on the basis of merit as per the marks secured in the qualifying Exam and first come first serve basis. Admissions are monitored by a committee.
- Publicity is given for inviting applications for admission through hand outs, notices to local institutions and the institutional Website.
- The rules and guidelines of the Government and University are followed in admitting students from disadvantage sections to ensure access to equity.

2.2.2. Catering to Student diversity :

- Slow and advance learners are identified through class tests, surprise tests and class room interactions. Advance learners be encouraged to present seminars/ project reports and counseling in their career planning.
- Remedial and extra classes are conducted for the slow learners. Bridge and Tutorial classes may also be conducted.
- Mentoring of students be done by assigning a group of students to one teacher.

2.2.3. Teaching-Learning Process

- Teachers prepare Teaching plan which needs improvement. Student's feedback on teacher's performance is obtained formally which needs to be analysed.
- Teaching aids/ ICT are used in classroom teaching in Science Departments and in seminars. Use of ICT extensively in academic work be practiced.
- Study tour is also conducted. Field and Project work be conducted in some subjects.

2.2.4. Teacher Quality

- 13 regular teachers have obtained Ph.D. and 03 teachers have submitted their Ph.D.theses.07 teachers have completed MPhil.
- Teachers are appointed as per the Rules of the University and State Government. Four teachers have been appointed by the Management on CHB.
- Teachers have participated in Workshop/ Refresher / Orientation courses during the period 2008—2012.

032.2.5. Evaluation Process and Reforms

- System of continuous assessment of the students through tests is in vogue. Teachers may prepare question bank in their respective subjects.
- Students are shown the answer scripts of various internal tests and can get Xerox copy of answer scripts for university Exams.
- The college strictly follows the university Exam rules.

2.2.6. Student Performance and Learning Outcomes :

- Student's performance in Internal and University Exams are analyzed to evaluate their performance.
- Performance of students in the University Exams needs improvement.

2.3. Research, Consultancy & Extension

2.3.1. Promotion of Research

- Research Committee has been constituted recently.
- Teachers participate in seminar and conferences and have hosted 01 state/ University level seminar and three workshops. 02 minor projects funded by UGC have been completed. Project work in some subjects may be made mandatory.
- Seven teachers are recognised research guides and ten scholars are working under their guidance and one has received his Degree.

2.3.2. Resource Mobilization for Research :

- Teachers be encouraged to avail more Minor and Major research projects from funding agencies.
- The college is yet to get projects from other sources including Industry.

- 2.3.3. Research Facilities
- There should be budgetary provisions for research. The institution should grant seed money to faculty for research.
 - The laboratory facilities need augmentation to carry research.
- 2.3.4. Research Publications and Awards :
- Teachers have published papers in indexed Journals.
 - One teacher has applied for Patent on the findings of his work in Microbiology.
 - The college may institute research awards and give incentives for impressive research work.
- 2.3.5. Consultancy :
- The principal is a member of the Vidarbha Development Board in recognition of his research work.
 - The institute is yet to offer formal consultancy and generate resources.
 - A mechanism may be developed to publicize the expertise available for consultancy.
- 2.3.6. Extension Activities and Institutional Social Responsibility :
- The extension and outreach programmes are conducted by NSS volunteers of the college. The faculty and students takes part in these activities.
 - NSS volunteers conduct programmes to create awareness on the values of plantation, hosts Blood donation camps and organizes need based extension programmes.
 - Two teachers have received Best NSS programme Officer Awards and one student has received Best volunteer award at the University level.
- 2.3.7 Collaboration :
- The institute has entered into MOU with one industrial house and two academic institutes recently.
 - College should make further efforts to develop collaboration/ linkages with Organisations/ institutes of repute.
- 2.4. Infrastructure & Learning Resources**
- 2.4.1. Physical Facilities :
- College is located in a campus area of 4.45 acres with a built-up area of 341511.sq. mts. With 12 class rooms and 07 laboratories, and adequate space for co- and extracurricular activities. Limited Ramp facility is available. A master plan is in place.
 - There are facilities for indoor and outdoor

sports and games. The institution makes use of its infrastructure optimally.

- The college has residential facilities for girls but no girl border is there. Residential facility for staff is absent. Gym and Canteen facilities are available. Power back up system is in place. Safe drinking water is available in campus. Health center may be further developed.

2.4.2. Library as a Learning Resource :

- The College library is housed in a hall of 88.25.Sq.mts. Area and has 10807 books and subscribes to 11 newspapers, and few journals. A book-bank may be started. The college has subscribed to INFLIBNET. OPAC and computerisation of the library should be a priority.
- The resources of the Library have been augmented continuously during the last four years. The library has earmarked space for reading purposes for teachers, and students. Internet facility is available in the Library. Reprographic facility need to be provided.
- The Library functions under the supervision of the Library Advisory and Verification Committee and a qualified Librarian. Student's representation in Library Committee may be considered.

2.4.3. IT Infrastructure :

- There are 58 computer/ Laptops in the College for Academic and Administrative functions. Computer facility has been provided to some departments. Internet browsing facilities in 08 terminals are available to students and faculty free of cost. The College has its Website.
- Wi-Fi enabled computer facility is available.
- A Class room/ seminar hall with interactive Board etc is there. ICT facilities may be made available in all the class rooms.

2.4.4. Maintenance of Campus Facilities :

- The college has put in place a mechanism to look into the development and maintenance of the campus.
- Major repair of Computers and other equipments are done through AMC/ job contract.
- Maintenance and upkeep of the infrastructure

can be improved further.

2.5. Student Support and Progression

2.5.1. Student Mentoring and Support :

- College publishes its updated prospectus every year. Besides the State/ Central government sponsored scholarships for students from disadvantaged communities, the institution awards freeship .Conveyance and rental accommodation support is given to students whose parents monthly income is below Rs 5000/-
- College conducts spoken English course and make use of its language lab. Computer literacy course be offered to all students. Steps be taken for skill development. A grievances cell is in place which needs to be activated.

2.5.2. Student Progression

- The College is yet to collect data regarding students' progression to higher education and employment in a systematic way.
- The dropout rate is high. The institution should make efforts to reduce the dropout rate.
- Systematic efforts on priority basis are needed to improve the performance of the students in exams.

2.5.3. Student Participation and Activities

- The institution conducts annual sports and games events .Students of the College have participated in the Inter-Collegiate games and sports meets hosted by the University. Students have represented in the University Team and State team in some games. The College organises cultural programmes on various occasions.
- The institution publishes its Annual Magazine. Some departments have their Wall Magazine.
- Student's representatives need to be there in many committees including IQAC and Grievances Redressal Cell.

2.6. Governance, Leadership and Management

2.6.1. Institutional Vision and Leadership :

- The mission of the Institution is to provide quality higher education to rural youth to empower them.
- The Principal with the support of the Managing Committee provide leadership for achieving the Goals and Objectives of the Institution.

- The college Administration encourages the teachers to participate in decision making.

- 2.6.2. Strategy development & deployment
- The institution should design and develop an appropriate Vision document for the growth and development of the college in coming 10 years.
 - Various committees have been constituted to assist the Principal in administrative and academic matters.
 - Feedback need to be collected from stake holders for performance improvement. College Management System is in place.

- 2.6.3. Faculty Empowerment Strategies :
- Annual Appraisal of teachers is conducted through Performance Based Appraisal System by the Principal.
 - The management takes steps to improve the efficiency of the manpower of the institution by deputing them to attend training programmes/workshops/seminars.

- 2.6.4. Financial Management and Resource Mobilisation :
- State government funding, UGC grants, fees collected from students and support from management are the major source of income for the college. It should make efforts to mobilise funds from other sources.
 - Accounts of the College is computerised which needs further streamlining. Accounts are audited and there are no Audit objections.
 - The College ensures proper and optimum utilisation of funds received from different sources. UGC grants under 11th plan was utilised completely.

- 2.6.5 Internal Quality Assurance System :
- IQAC constituted in 2004 should effectively function to fulfil its mandate. It should have students, parents and Alumni representation.
 - Annual Academic Audit may be conducted by external experts. .

2.7. Innovation and Best Practices

- 2.7.1. Environment Consciousness :
- It should develop a mechanism for Green Audit.
 - Campus should be made Eco Friendly.
 - Environmental consciousness is created by the Nature club.

- 2.7.2. Innovations :
- Efforts may be made to innovate in Teaching Learning and Research.

2.7.3. Best Practices :

- Book Exhibition conducted by the library.
- Conveyance allowance and support for Rental accommodation to needy students provided.
- Health status of girls is monitored and nutritional support provided.

Section-III: OVERALL ANALYSIS

3.1. Institutional Strengths :

- Leadership of the Principal, Commitment of teaching and supporting staff.
- Commitment for ICT enabled Teaching – Learning process.
- Management’s commitment to provide quality education to rural youth.

3.2. Institutional Weaknesses :

- Limited Course options.
- Mostly conventional teaching-learning process.
- Inadequate student support Infrastructure.
- Limited Collaboration with Institutes and industry.
- Below average performance of students in University Exams.\

3.3. Institutional Opportunities :

- Introduction of inter disciplinary and job oriented courses.
- Complete ICT based teaching and learning process.
- To undertake research in emerging areas and socially relevant fields.
- Improve the performance of students in university exams.
- Effective student counselling.

3.4. Institutional Challenges :

- To establish collaboration with higher educational institutions and Industry.
- To create an ambiance for innovation and change to meet the emerging challenges.
- Resource Mobilization for Institutions development.
- To develop expertise to offer consultancy.
- Attracting more students and arrest the dropout rate.

Section IV: Recommendations for Quality Enhancement of the Institution

- To offer more courses in Emerging Areas/Professional subjects.
- To offer career utility and skill development courses.

- Complete ICT based teaching, learning and research.
- To obtain impressive research grants.
- To host National level Seminar / Workshops.
- Attention may be given to faculty development activities, particularly in latest pedagogy and e-content preparation.
- Expansion and augmentation of infrastructure.
- Strengthening of Library resources.
- Systematic and effective Student counselling to meet national / global competition.
- To strengthen relation with stake holders particularly with Alumni.

/ agree with the observations of the Peer Team as mentioned in this Report.

(Dr S D Patankar)
PRINCIPAL

Signature of the Peer Team Members:

Chairman: Prof. J.K. Mohapatra

Member Coordinator: Prof D Chandra Sekhara Reddy

Member: Dr Gopalkrishna S Bhat

NAAC Officer: Dr. Ganesh Hegde
Assistant Adviser

Place: Arjuni-Morgaon, Maharashtra

Date: 5th March 2014.



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Shri Durga Shikshan Sanstha's
Shivprasad Sadanand Jaiswal College

Place : Arjuni/Morgaon, Dist. Gondia, Maharashtra

Criteria	Weightage (W_i)	Criterion-wise Weighted Grade Point ($CrWGP_i$)	Criterion-wise Grade Point Averages ($CrWGP_i / W_i$)
I. Curricular Aspects	100	200	2.00
II. Teaching-Learning and Evaluation	350	870	2.49
III. Research, Consultancy and Extension	150	290	1.93
IV. Infrastructure and Learning Resources	100	230	2.30
V. Student Support and Progression	100	220	2.20
VI. Governance, Leadership & Management	100	230	2.30
VII. Innovations and Best Practices	100	200	2.00
Total	$\sum_{i=1}^7 W_i = 1000$	$\sum_{i=1}^7 (CrWGP_i) = 2240$	

$$\text{Institutional CGPA} = \frac{\sum_{i=1}^7 (CrWGP_i)}{\sum_{i=1}^7 W_i} = \frac{2240}{1000} = \boxed{2.24}$$

Grade = **B**

Descriptor = **GOOD**

Date : May 05, 2014



Anamika
Director

- This certification is valid for a period of Five years with effect from May 05, 2014
- An institutional CGPA on four point scale in the range of 3.01 - 4.00 denotes A grade (Very Good), 2.01 - 3.00 denotes B grade (Good), 1.51 - 2.00 denotes C grade (Satisfactory)
- Scores rounded off to the nearest integer